As an admin I need to be able to change appointment details if someone changes their mind on specific information.

Acceptance criteria:

* I can log using a special administrator account, with privileges only I can access
* I have a special place where I can receive information about if someone wants to change appointment details
* I have the ability to change the required appointment details or cancel altogether using a form that prefills with data that I then change
* The application has an area where the user can request changes

Difficulty: 16

As an admin I need to be able to organise the timetables so that there are no clashes and people can visibly see the timetable allotments.

Acceptance criteria:

* I can log using a special administrator account, with privileges only I can access
* I have a special tool that lets me change and organise the timetable
* The tool warns me if there are any clashes, such as double booked rooms or a teacher required to be in two places at once
* When I press a finalise button it instantly updates the database so that everyone can see the changes

Difficulty: 16

As an admin I need to be able to receive queries so that I can either help solve them or forward them to the corresponding parties.

Acceptance criteria:

* I can log using a special administrator account, with privileges only I can access (if no email is used)
* I have a special area where I can receive queries and forward them to other parties (This could be done over email)
* The application has an area where the user can send queries to the admin (possibly with a reply email attached)
* I have the ability to forward the message to other parties

Difficulty: 4 if done over email 8 if done in the system

As an admin I need to be able to search the database if I am allocated to search the database in case I need to do a job requiring information stored within the database.

Acceptance criteria:

* I have access to a MySQL terminal (can’t easily be done in the app securely, direct access to the server using terminal or workbench for an admin is best option)
* If want to do in app must have an area specific to the admin
* This area lets me select which table I want to see
* I can then sort by column and search specific columns in the tables

Difficulty: 1 if done over MySQL 8 if done in the system

As an admin I need to be able to enter data into the database in case student or other details need to be updated.

Acceptance criteria:

* I have access to a MySQL terminal (can’t easily be done in the app securely, direct access to the server using terminal or workbench for an admin is best option)
* If want to do in app must have an area specific to the admin
* This area lets me search for students which will generate a form that autofill’s with the student data that can then be changed and saved
* I can also choose to create new student

Difficulty: 1 if done over MySQL 16 if done in the system

As an admin I need to be able to view the conditions of the instruments so that it can be brought up in regards to what needs to happen to the instruments to keep them in a condition that is adequate for hiring.

Acceptance criteria:

* The application has a page with a table that displays information for each instrument in rows
* This table can be searched by instrument type, brand, condition. instrument model and instrument serial number

Difficulty: 4